

**Congo Church Association**  
**(An unincorporated association registered with the Charity Commission - 285760)**

**Privacy Policy and Privacy Statement**

We only collect personal information from our friends and supporters in order to send them:-

- Newsletters;
- Prayer requests;
- Information about the Association's activities and meetings;
- Information relating to the Anglican Church of Congo.

We process that personal information:-

- In order to distribute the items set out above to our friends and supporters;
- To comply with our legal obligations (e.g. the retention of Gift Aid declarations);
- To keep it secure and to protect it from accidental damage.

When processing that information we rely on your consent, our legitimate interests and our legal obligations as lawful bases for processing. Our legitimate interests are:

- To advance the Christian Religion in the Democratic Republic of the Congo;
- In partnership with the Anglican Church in the Democratic Republic of Congo to relieve poverty and to provide for the needs of refugees and the displaced;
- In partnership with the Anglican Church in the DRC and civil society there to promote and sustain schemes for peace and reconciliation, health, education and community development for the welfare and benefit of the population;
- To relieve poverty among the clergy and former clergy of the Anglican Church in the Democratic Republic of the Congo and the widows and dependants of any such persons.

We will retain your personal information only for as long as is necessary. We will delete personal information from our records upon request and confirm that we have done so. We will only then retain so much of that information as we need to retain in order to comply with legal obligations (e.g. Gift Aid declarations) and will delete or destroy it when that legal obligation no longer applies.

We will protect your personal information by using secure storage and secure methods of transmission.

We will not sell or transfer your personal information to any third party.

We will not send your personal information outside the European Economic Area without asking for your specific consent and when we do we will do all we can to ensure that anyone receiving that information has proper measures in place to keep it secure and confidential.

We will review this policy from time to time and any updates will be placed on our website ([www.congochurchasn.org.uk](http://www.congochurchasn.org.uk))

You have a right to request a copy of the information we hold about you. We will provide you with this information within one month of receiving your request and verifying your identity. You also have the right to contact us if you believe your personal information is incorrect or if you believe we no longer have the right to retain it.

Please contact the Hon Treasurer at [treasurer@congochurchasn.org.uk](mailto:treasurer@congochurchasn.org.uk) if you wish your personal information to be removed from our records or if you would like more details of this policy and statement. The Hon Treasurer can also be contacted on 07939 260179 and at Hockliffe Grange, Hockliffe LU7 9NL.

If you have a complaint, please contact the Hon Treasurer (contact details above). You also have the right to complain to the Information Commissioner's Office.